

Ethan & the Bean

Where HOPE is Always Brewing!



Ethan & The Bean All Arts Forum Policy

Ethan & The Bean Cafe is honored to provide and offer gallery space at our Little Falls location, for the exhibition of artisans from the New Jersey area - The Artisans will be allowed to exhibit their artwork, sculptures, crafts, and a variety of collections of unique conceptual pieces. The gallery forum is free to the public during regular Cafe hours, **Unless prior arrangements have been made w/the E&TB - Ethan & The Bean Community Outreach Manager to be open for viewing outside regular operating hours.*

Ethan & The Bean Cafe collaborates with local artisans as well as artists from the tristate area and beyond to exhibit their ever expanding Art Expressions to the public. In an effort for all Artists to have the opportunity to exhibit their work, E&TB limits each Artists “displayed” works to a maximum of 1 month. In addition each Artist is allowed to exhibit their work every 8 months unless invited to do so earlier (Preference is given to ETB non typical staff and colleagues for the advancement of development and training).

Artists' work can be expressed in painting, photography, crafts, etc., for civic, cultural, educational and recreational purposes. **Exhibit space will be provided to artists after each piece has been reviewed and has met guidelines for “acceptable” display - * Artisans please note the exhibition space at Ethan & The Bean is home to individuals ranging in age and mental disposition from tender infant to respected seniors. Thus pieces shall be deemed regardful for consideration of public viewing prior to exhibition.**

**See guidelines below.*

ETB reserves the right, without notice, to cancel the use of the display area of ETB Artisan Forum if the Community Outreach Manager determines that the display space is needed for other ETB purposes which are of priority. The Community Outreach Manager has authority for approving the use of exhibit space.

Application for exhibit space is made to the Outreach Manager or designee. Acceptability of an exhibit is at the discretion of the Outreach Manager whose decisions can be appealed to the ETB Board VP and COO. In exercising such discretion, considerations will include artistic merit, degree of general public interest in the subject matter and medium/media of an exhibit, importance of the exhibit as a record or reflection of the times or of the community, and degree to which the exhibit will be responsive to and consistent with ETB’s Mission Statement and Policies.

You can apply for exhibit space by contacting the Community Outreach Manager (Francesca Cwynar 201-704-7921) or ([Complete Application found on page 4](#)). The Community Outreach Manager will determine if the space is available for requested dates the artist wishes to exhibit. Exhibits are scheduled for not more than a month, for which a (\$60) fee is charged.

If an Artist wishes to collaborate with another artist in the space, each artist will be charged a fee of (\$60) and the artists will be responsible to collaborate on the space provided to them.

The artist will install and label his/her exhibit and materials, and they must be removed by the artist as scheduled.

Insurance: ETB is not responsible for the theft or damage to items on exhibit, nor does it provide insurance to protect them. Insurance is the sole responsibility of the exhibitor.

Arrangement: ETB reserves the right to determine how all exhibits are arranged. Displayed items remaining beyond the agreed upon time period will be removed and placed in the Community Outreach Manager's Office,(if space permits), and will be held for a maximum of 10 days. Exhibiting items does not indicate endorsement by ETB. ETB will refer all questions regarding an exhibit to the artist. If an exhibit needs to be rescheduled ETB will notify the artist as soon as possible if the exhibit date needs to be changed or canceled

Publicity: Any publicity, signage or written material provided by the artist to accompany an exhibit must be approved by the Community Outreach Manager, and will then be displayed with the exhibit

Sales: The artist is responsible for conducting any sales in respect to any work directly with the purchaser, not through the ETB staff. Works sold must remain on exhibit throughout the designated period. A price list may be made available next to the exhibit but may not be affixed to the work. (to avoid damage to art piece)



ETB ART EXHIBIT GUIDELINES

Information for each piece displayed on a 4x6 Art Exhibit Card (Black or White Card)

1. Art Title
2. Medium
3. Artist
4. If for Sale - List Sale Price
5. Artist BIO Cliff notes

Art will be displayed ___/___/___

Day Art can be installed ___/___/___ Day Art removed ___/___/___

Artists Full Price list is to be provided to Cafe Manager & Community Outreach Manager

“Suggested” Percentage if Artwork sales 70% donated to E&TB - 30% to Artist

(*or recommend other options).

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ETB ART EXHIBIT LOGISTICS

Works Eligible:* “Original” works by the “Registered” Artist, executed within the past 6 years in any media of fine art. Works must be properly framed and wired. Works in metal frames must be under plexiglass (glass will not be accepted, due to safety concerns). (**Original is defined as work created by the artist, not a replica or copy or rendering of another artist work albeit published or unpublished*)

Sculptors: are required to supply stands (no floor sculpture, due to space). No computer-generated art or paintings from published photography. (*Please see above definition for *Original work*)

Acceptance: E&TB reserves the right to turn away any work misrepresented or unsuitably presented. All entrants must be 18 years or older (*If entrant is under 18 they must have a signed authorization document from parent or legal guardian to participate in exhibition, Please see Minors Participation Authorization form - page 5*) If there are any questions about eligibility, prospective exhibitors should inquire prior to registration. Call Francesca Cwynar 201-704-7921.

Entries & Size: Artists may submit 6 pieces. Framed size: no smaller than 9” x 12”; no larger than 44” in either dimension. Sculptures must be light enough for one person to handle.

Registration: Please fill out the Application form and mail the attached form with entry fee to:50 Camp Lane Fairfield, NJ 07004. Checks payable to:Ethan & The Bean,

Entry Fee: The entry fee per Artists is \$60 for 6 pieces painting, photography, crafts, artwork, sculptures,etc,

Notification by phone of following:

Artwork Received: _____ / _____ / _____ between the hours of _____: _____AM and _____:_____PM.

Artwork Removal : _____ / _____ / _____ between the hours of _____: _____AM and _____:_____PM.

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ETB ART EXHIBIT APPLICATION

Artist Name: _____

Artist Address: _____ City _____

State _____ Zip: _____ Phone: _____ - _____ - _____

Exhibit Piece Title # 1: _____

Medium: _____ Size: _____ Price: \$ _____

Exhibit Piece Title # 2: _____

Medium: _____ Size: _____ Price: \$ _____

Exhibit Piece Title # 3: _____

Medium: _____ Size: _____ Price: \$ _____

Exhibit Piece Title # 4: _____

Medium: _____ Size: _____ Price: \$ _____

Exhibit Piece Title # 5: _____

Medium: _____ Size: _____ Price: \$ _____

Exhibit Piece Title # 6: _____

Medium: _____ Size: _____ Price: \$ _____

Liability: I hereby agree to and accept all terms and conditions set forth in this delineation.

Signature: _____ Date: ____/____/____

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MINORS ARTS PARTICIPATION AUTHORIZATION FORM

I hereby acknowledge and authorize the approval for _____ to participate in Ethan & The Beans Art Forum exhibition of The Arts at Ethan & The Bean Cafe, located at:

98 Main St. Little Falls, NJ 07424

I acknowledge medical and moral responsibility for the above when on the premises and for the duration that their artwork is displayed for public use

Furthermore, I acknowledge that I am the legal parent/guardian/representative of the above mentioned minor and I understand that it is my responsibility to read and comply with the policies contained in the Ethan & The Bean Art Forum Policy Document.

Age of Minor at time of exhibit: _____

Print Guardian/Parent Representative Name _____

Guardian/Parent/Representative Signature _____

Date ____/____/____

Phone Number of Parent/Guardian/ Representative: ____/____/____

Emergency Contact Phone Number of Parent/Guardian/ Representative: ____/____/____